

## **JTIP Online Meeting Protocol-Policy Hearing May 13, 2022**

- At the start of the meeting, the Board chair will announce the names of those members of the JTIP board and EDD staff who are participating remotely.
  - The Board chair will provide instructions related to sharing webcams.
  - In an effort to allow those who are speaking to be on camera, we will ask members of the public to share their webcams when they are called upon to speak.
  - The Board chair will call on individuals who have sent written requests to speak at the policy hearing first. If other members of the public who have not previously sent their written comments wish to speak, we ask that you send a message via the Chat tool to signify that you would like to comment. The Board chair will call on members of the public in the order in which their Chat requests are received.
  - Note: it is not a requirement that the individual who is speaking appear on camera. You may elect to speak via your telephone or your computer's mic.
- All members of the JTIP board participating remotely will identify themselves whenever they speak and must be clearly audible to the other members of the JTIP board and to the public.
- All members of the public who are participating remotely will identify themselves whenever they speak and must be clearly audible to the other members of the JTIP board and to the public.
- Board chair will suspend discussion if the audio or video is interrupted.
- All votes of the JTIP Board will be conducted by roll call vote.
- The JTIP Board will produce and maintain a recording of the open session of the meeting.