

**JOB TRAINING INCENTIVE PROGRAM
MONTHLY BOARD MEETING**

Virtual Meeting

MEETING SUMMARY OF December 10, 2021

ATTENDEES:

Board Members

Mark Roper, EDD Division Director - Board Chair
Marc Duske, NM Public Education Department
Michelle Doran, Department of Workforce Solutions
Monica Sandoval-Johnson, STEM Boomerang
Amy Anderson, NMHED

Board Members Absent

Amber Gallup-Rodriguez, NMHED
Ricky Serna, NM Department of Workforce Solutions
Jaime Hernandez, DWS, NMPED

JTIP Staff Present

Sara Gutierrez, EDD Deputy Division Director
Patrick Gannon, Program Manager
Avelina Borrego, Marketing Coordinator
Jennifer Prada, Program Administrator

Guests

Travis Woods, BennuBio, Inc.
Jessica Bowyer, Sombra Cosmetics, Inc.
Hans Lundin, Specifica, Inc.
Stacey Gunthrope, X Bow Launch Systems, Inc.
Ndidiamaka Okpareke, Olive Tree Pharmacy, Co.
Lorraine Ruggles, NMEDD Regional Representative
Fred Shepherd, Sandoval Economic Alliance
Warren Unsicker, PESCO
Craig Curry, PESCO
Linda Rodgers, PESCO
Nashota Yassie, PESCO
Jim Rhodes, PESCO

I. Introductions

The meeting convened at 9:02 am. The introduction of board and staff followed.

II. Approval of the Agenda (as revised)

A motion to remove NTX Bio from the agenda as they are coming before the board in January 2022 instead was made by Chairman Roper. Motion to approve as amended was made by Ms. Doran and seconded by Ms. Anderson. Motion passed unanimously.

III. Consideration of Amendment

a) BennuBio, Inc. – Albuquerque

The company requested a total of \$11,280.00 for 1 trainee at an average wage of \$23.50 per hour. The company has been approved for JTIP on four previous occasions.

The company stated that they are growing rapidly and that this position is beneficial for the company.

A motion to approve the request in the amount of \$11,280.00 to hire and train 1 employee was made by Mr. Duske and seconded by Ms. Sandoval-Johnson. Motion passed unanimously.

IV. Consideration of Proposals

a) Sombra Cosmetics, Inc. – Albuquerque

The company requested a total of \$6,920.00 for 1 trainee at an average wage of \$18.50 per hour. The company has been approved for JTIP on one previous occasion.

The company stated that they have hired 7-9 employees, but they didn't show up for work; they are using Indeed, NM state and back to work unemployment websites for recruiting efforts.

A motion to approve the request in the amount of \$6,920.00 to hire and train 1 employee was made by Ms. Doran and seconded by Ms. Anderson. Motion passed unanimously.

b) Specifica, Inc. – Santa Fe

The company requested a total of \$35,853.52 for 2 trainees at an average wage of \$31.59 per hour. The company has been approved for JTIP on two previous occasions.

The company stated that they appreciate the staff negotiating three contracts now; their labs are now opening again and the need for expansion is needed.

A motion to approve the request in the amount of \$35,853.52 to hire and train 2 employees was made by Mr. Duske and seconded by Ms. Anderson. Motion passed unanimously.

c) X Bow Launch Systems, Inc. - Socorro

The company requested a total of \$225,520.00 for 10 trainees at an average wage of \$32.73 per hour. The company has been approved for JTIP on three previous occasions.

The company stated that recruiting was hard during COVID for specialized positions; they are looking for temporary office space; they have big expansion plans; will start building up administrative staff in Albuquerque; a product facility is under negotiations; 2 locations, hoping to finalize one and break ground in the next 60 days to be staffed in 90 days.

A motion to approve the request in the amount of \$225,520.00 to hire and train 10 employees was made by Ms. Doran and seconded by Ms. Anderson. Motion passed unanimously.

d) Olive Tree Pharmacy, Co. – Rio Rancho

The company requested a total of \$33,966.00 for 2 trainees at an average wage of \$33.75 per hour. This is the first time the company has applied for JTIP.

Ms. Borrego read the companies summary and Ms. Ruggles and Mr. Shepherd vouched for the company.

A motion to approve the request in the amount of \$33,966.00 to hire and train 2 employees was made by Ms. Sandoval-Johnson and seconded by Mr. Duske. Motion passed unanimously.

e) Process Equipment & Service Company, Inc. dba PESCO – Farmington

The company requested a total of \$1,955,677.92 for 180 trainees at an average wage of \$15.56 per hour. The company has been approved for JTIP on six previous occasions.

The company stated that they have partner shipped for their first prototype to Bayotech for hydrogen product skid; are working with the Navajo nation; have had industry issues; has reached out for welders through tech schools.

A motion to approve the request in the amount of \$1,955,677.92 to hire and train 2 employees was made by Mr. Duske and seconded by Ms. Doran. Motion passed unanimously.

V. Approval of the Minutes

- a. JTIP Board meeting, November 12, 2021 - a motion was made by Ms. Sandoval-Johnson and seconded by Ms. Doran. Motion passed unanimously.

VI. Fiscal Update

Ms. Gutierrez reviewed the fiscal report and the projects in the pipeline and stated that the total expenditures from November to December amount shown on the budget report is actually \$686,606.00. Chairman Roper stated that the next budget appropriation requests will be \$7 million for the base budget and \$5 million for the special budget.

VII. Other (Discussion Items)

- a. Next Board Meeting – January 14, 2022; 9:00 am -12:00 pm; Virtual

VIII. Adjourn

A motion to adjourn was made by Chairman Roper. The motion passed unanimously, and the meeting adjourned at 10:32 am.