

**JOB TRAINING INCENTIVE PROGRAM
MONTHLY BOARD MEETING**

Virtual Meeting

MEETING SUMMARY OF May 15, 2020

ATTENDEES:

Board Members

Mark Roper – EDD Division Director - Board Chair
Marc Duske, NM Public Education Department
Michelle Doran – Department of Workforce Solutions
Brian Tremko – Organized Labor
Frances Bannowsky – NM Higher Education Department via phone call
Ricky Serna - NM Department of Workforce Solutions

Board Members Absent

N/A

JTIP Staff Present

Sara Gutiérrez, Program Manager, Deputy Division Director
Patrick Gannon, Program Manager
Jennifer Prada, Program Administrator

Guests

Chris Ziomek, Build With Robots, LLC
Haleigh Palmer, Golightly Cashmere, LLC
Jonathon Bartlett, Indica Labs, Inc.
Michelle Fraumeni, Kairos Power, LLC
Brian Henderson, Next State Systems, LLC
Elaine Landdon, The Boeing Company
Mark Gaspers, The Boeing Company
Peter Gonzales, Advanced Network Management, Inc.
Angela Valdez, Affordable Solar Installation, Inc.
John Williamson, KiloNewton, LLC
Karin Avery, LoadPath, LLC
Dot Cook-Simmons, The Verdes Foundation
Jimmy Moncayo, NM Hemp Services, LLC
Myria Mandell, NM Hemp Services, LLC
Garrett Hill, X2NSat, Inc.
Dave Starkey, X2NSat, Inc.
Amy Slater, Parting Stone, LLC
Justin Crowe, Parting Stone, LLC
Brian Rowe, EAGL Technology, LLC
Ed Heinbockel, SavantX
Isaac Sheets, General Airframe Support, Inc.
Fred Alvarado, Red Mountain Arsenal, LLC
Peter Chamisky, Red Mountain Arsenal, LLC

James Hilton, Sceye, Inc.
David Kim, Sceye, Inc.
Mike Espiritu, Roswell-Chaves County Economic Development Corp.
Alexander Ukhanov, Actoprobe, LLC
Susie Russell, NMEDD Regional Rep
Peter Mitchell, NMEDD Regional Rep
Christine Logan, NMEDD Regional Rep
Dennis Houston, AED
Wendy Ederer, AED
Jennifer Myers
Sandy Davis, NMEDD Contractor
Max Gruner, NMEDD Regional Rep

I. Introductions

The meeting convened at 9:07 am. The introduction of board and staff followed.

II. Approval of the Agenda

Ms. Bannowsky made a motion to approve the agenda. Mr. Tremko seconded the motion. Motion passed.

III. Consideration of Special Hiring due to COVID - 19

For applications submitted for April and May 2020, April 10, 2020 and May 8, 2020 will be the hiring start dates; however, actual training hours will begin on May 15, 2020.

A motion to approve the consideration of special hiring due to COVID-19 was made by Mr. Tremko and seconded by Mr. Duske. Motion passed.

IV. Consent Calendar

The following 11 companies were up for approval by the board in one motion, this is based on the fact that there are many projects to be considered during this meeting and these 11 companies have had prior JTIP projects without any exceptions:

Affordable Solar Installation, Inc. – Albuquerque; Kairos Power, LLC – Albuquerque; The Boeing Company – Albuquerque; LoadPath, LLC – Albuquerque; The Verdes Foundation – Albuquerque; KiloNewton, LLC – Albuquerque; Advanced Network Management, Inc. – Albuquerque; Indica Labs, Inc. – Albuquerque; GoLightly Cashmere, LLC – Santa Fe; Next State Systems, LLC – Albuquerque and Build with Robots, LLC – Albuquerque

A motion to approve the projects on the consent calendar was made by Mr. Duske and seconded by Ms. Bannowsky. Motion passed.

V. Proposals

a) New Mexico Hemp Services, LLC. – Santa Rosa

The company requested a total of \$196,887.60 for 12 trainees at an average wage of \$21.67 per hour. Total request includes \$1,250.00 for audit fees. This is the second time the company has applied for JTIP.

The company stated that they currently have 20 employees and are looking to employ 30-35 in the future; are anticipating construction to be completed by end of July, extraction by August. The company is teaching farmers to cultivate hemp and the company will be able to buy their harvest. Ms. Doran mentioned that the lab technician and operations manager of production wages may be a little low and to consider raising the rates if unable to find candidates. They no longer have a cloning facility, but has a farm with 24 irrigated acres; gave an overview of their medical benefits.

A motion to approve the request in the amount of \$196,887.60 to hire and train 12 employees was made by Mr. Duske and seconded by Mr. Tremko. Motion passed.

b) X2NSat, Inc. – Las Cruces

The company requested a total of \$141,570.00 for 8 trainees at an average wage of \$25.13 per hour and 7 interns at an average wage of \$18.14 per hour. Total request includes \$1,250.00 for audit fees. This is the first time the company has applied for JTIP.

The company gave an overview; they have been operating at 130% during COVID-19 and anticipate coming before the board again for another 3 or 4 positions in the next month or so. Ms. Doran mentioned that the Solutions Engineer and Client Operations Manager wages may be a little low and to consider raising the rates if unable to find candidates. Their goal is to hire students; are mandated by FCC Federal Regulations; and were commended for their healthcare benefits and use of interns.

A motion to approve the request in the amount of \$141,570.00 to hire and train 8 employees and 7 interns was made by Mr. Tremko and seconded by Ms. Bannowsky. Motion passed.

c) Parting Stone, LLC – Santa Fe

The company requested a total of \$76,084.00 for 9 trainees at an average wage of \$19.36 per hour. Total request includes \$1,000.00 for audit fees. This is the first time the company has applied for JTIP.

The company stated that they currently don't offer benefits, but will in the future; have had some reduction in sales due to COVID-19, but are back now and ready to hire next week or the week after; they have won an award; have over 300 locations, including Canada; gave an overview of the company and the product, and stated that they can possibly cast into other objects, not just stone.

A motion to approve the request in the amount of \$76,084.00 to hire and train 9 employees was made by Mr. Serna and seconded by Ms. Bannowsky. Motion passed.

d) EAGL Technology, LLC – Albuquerque

The company requested a total of \$83,720.00 for 4 trainees at an average wage of \$37.50 per hour. Total request includes \$1,000.00 for audit fees. This is the first time the company has applied for JTIP.

The company expressed appreciation for JTIP consideration; they are continuing to expand the facility; are developing new technology; made their first shipment to South Africa; have merged the LLC into a Corporation in order to be able to provide equity in the company to their employees; and have already interviewed two potential employees this week.

A motion to approve the request in the amount of \$83,720.00 to hire and train 4 employees was made by Ms. Bannowsky and seconded by Mr. Duske. Motion passed.

e) SavantX – Santa Fe

The company requested a total of \$152,930.00 for 5 trainees at an average wage of \$54.00 per hour. Total includes \$1,250.00 for audit fees. This is the first time the company has applied for JTIP.

The company gave an overview and stated that they are recently expanding into the air force arena and have closed the California office. Ms. Doran stated that wages for the Office Manager may be a little low because this positions wears a lot of hats, may need to consider revising; they've already identified candidates for 2 positions.

A motion to approve the request in the amount of \$152,930.00 to hire and train 5 employees was made by Mr. Duske and seconded by Ms. Bannowsky. Motion passed.

f) General Airframe Support, Inc. – Roswell

The company requested a total of \$209,666.00 for 16 trainees at an average wage of \$20.88 per hour. Total request includes \$1,250.00 for audit fees. This is the first time the company has applied for JTIP.

The company gave an overview and stated that they currently have 22 employees and hope to get an additional hanger in the next few months.

A motion to approve the request in the amount of \$209,666.00 to hire and train 16 employees was made by Mr. Duske and seconded by Mr. Serna. Motion passed.

g) Red Mountain Arsenal, LLC - Roswell

The company requested a total of \$106,082.00 for 8 trainees at an average wage of \$19.50 per hour. Total request includes \$1,250.00 for audit fees. This is the first time the company has applied for JTIP.

The company gave a product overview and stated that sales have slowed a little, but at the same time have picked up in Santa Fe; are expanding into a bomb exposal factory; is a veteran owned business; another company wants them to manufacture ammuniton for them and there are currently two production lines.

A motion to approve the request in the amount of \$106,082.00 to hire and train 8 employees was made by Mr. Serna and seconded by Mr. Duske. Motion passed.

h) Sceye, Inc. - Moriarty

The company requested a total of \$210,872.72 for 7 trainees at an average wage of \$36.13 and 1 intern at an average wage of \$17.80 per hour. Total request includes \$1,250.00 for audit fees. This is the first time the company has applied for JTIP.

The company stated that it is still in the development phase; is currently searching for engineers and is in collaboration with NMSU; the company is headquartered in NM but they have a facility in Roswell also.

A motion to approve the request in the amount of \$210,872.72 to hire and train 7 employees and 1 intern was made by Ms. Bannowsky and seconded by Mr. Duske. Motion passed.

i) Actoprobe, LLC - Albuquerque

The company requested a total of \$33,797.76 for 1 trainee at an average wage of \$36.08 and 2 interns at an average wage of \$19.00 per hour. Total request includes \$1,000.00 for audit fees. This is the first time the company has applied for JTIP.

The company gave an overview of operations and mentioned that they currently have four employees.

A motion to approve the request in the amount of \$33,797.76 to hire and train 1 employee and 2 interns was made by Mr. Duske and seconded by Mr. Tremko. Motion passed.

VI. Approval of the Minutes

a. March 13, 2020 – JTIP Board Meeting

A motion to approve the minutes for the meeting on March 13, 2020 was made by Mr. Duske and seconded by Ms. Bannowsky. Motion passed.

VII. Fiscal Update – Ms. Gutiérrez reviewed the fiscal report and mentioned the projects in the pipeline. Short Term pipeline companies may need to be amended.

VIII. Other (Discussion Items)

- a. Next Board Meeting – June 12, 2020, 9:00 am-12:00 pm
- b. Recognition was given to Patrick Gannon who was promoted to JTIP Project Manager.

IX. Adjourn

A motion to adjourn was made by Chairman Roper and seconded by Mr. Tremko. The motion passed and the meeting adjourned at 12:05 pm.