

**JOB TRAINING INCENTIVE PROGRAM  
MONTHLY BOARD MEETING**

**Virtual Meeting**

**MEETING SUMMARY OF July 17, 2020**

**ATTENDEES:**

**Board Members**

Mark Roper – EDD Division Director - Board Chair  
Marc Duske, NM Public Education Department  
Michelle Doran – Department of Workforce Solutions  
Brian Tremko – Organized Labor  
Frances Bannowsky – NM Higher Education Department via phone call  
Ricky Serna - NM Department of Workforce Solutions

**Board Members Absent**

N/A

**JTIP Staff Present**

Sara Gutiérrez, NMEDD Deputy Division Director  
Patrick Gannon, Program Manager  
Jennifer Prada, Program Administrator

**Guests**

Mark Popovich, 3D Glass Solutions, Inc.  
Phil Ferguson, 3D Glass Solutions, Inc.  
Adam Gushard, 3D Glass Solutions, Inc.  
Greg Shawver, Apple Canyon Gourmet, Inc.  
Anna Shawver, Apple Canyon Gourmet, Inc.  
Adam Kidd, KiloNewton, LLC  
Amy Slater, Parting Stone, LLC  
Jalayna Roberts, Cummins Natural Gas Engines, Inc.  
Chase Gentry, Cummins Natural Gas Engines, Inc.  
Dr. Gary Selwyn, Green Theme Technologies, Inc.  
David Andres, Green Theme Technologies, Inc.  
Fred Shepherd, CEO, Sandoval Economic Alliance  
Phil Fullam, Reytek Equipment, LLC  
Alice Tyson, Systems Integration, Inc.  
David Joyner, Systems Integration, Inc.  
Chip Meston, High Plains Processing, LLC  
Joanna Meston, High Plains Processing, LLC  
Tim Hagaman, EDD Regional Representative  
Wendy Ederer, AED

## **I. Introductions**

The meeting convened at 9:02 am. The introduction of board and staff followed as well as an introduction of the new JTIP Marketing Coordinator, Avelina Borrego.

## **II. Approval of the Agenda**

Mr. Duske made a motion to approve the agenda. Ms. Bannowsky seconded the motion. Motion passed.

## **III. Amendment(s)**

### **a) 3D Glass Solutions, Inc. – Albuquerque**

*The company requested a total of \$27,453.92 for 1 trainee at an average wage of \$34.86 per hour. The company has been approved for JTIP on eight previous occasions.*

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The company provided an explanation for the needed amendment.

A motion to approve the request in the amount of \$27,453.92 to hire and train 1 employee was made by Mr. Tremko and seconded by Ms. Doran. Motion passed.

### **b) Apple Canyon Gourmet, Inc. – Albuquerque**

*The company requested a total of \$5,440.00 for 1 trainee at an average wage of \$17.00 per hour. The company has been approved for JTIP on one previous occasion.*

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The company provided an update on the company; they currently have 5 employees; they have two candidates for high wage positions who will be on board August 3, 2020.

A motion to approve the request in the amount of \$5,440.00 to hire and train 1 employee was made by Mr. Serna and seconded by Mr. Tremko. Motion passed.

### **c) KiloNewton, LLC – Albuquerque**

*The company requested a total of \$27,089.92 for 1 trainee at an average wage of \$47.36 per hour. The company has been approved for JTIP on two previous occasions.*

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The company provided an explanation for the needed amendment.

A motion to approve the request in the amount of \$27,089.92 to hire and train 1 employee was made by Mr. Duske and seconded by Mr. Tremko. Motion passed.

### **d) Parting Stone, LLC – Santa Fe**

*The company requested a total of \$31,633.96 for 5 trainees at an average wage of \$21.81 per hour. The company has been approved for JTIP on one previous occasion.*

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The company provided an update; have hired two employees so far; have been approached by the largest funeral home conglomerate, they are interested in what the company does, they are in over 300 funeral homes in the US and Canada.

A motion to approve the request in the amount of \$31,633.96 to hire and train 5 employees was made by Mr. Duske and seconded by Mr. Tremko. Motion passed.

## **IV. Proposals**

**a) Cummins Natural Gas Engines, Inc. – Clovis**

*The company requested a total of \$11,560.00 for 2 trainees at an average wage of \$16.50 per hour. Total request includes \$1,000.00 for audit fees. The company has been approved for JTIP on three previous occasions.*

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The company stated that their manufacturing line is growing and they are appreciative of the program.

A motion to approve the request in the amount of \$11,560.00 to hire and train 2 employees was made by Mr. Serna and seconded by Mr. Duske. Motion passed.

**b) Green Theme Technologies, Inc. – Rio Rancho**

*The company requested a total of \$126,794.08 for 6 trainees at an average wage of \$39.27 per hour. Total request includes \$1,250.00 for audit fees. The company has been approved for JTIP on one previous occasion.*

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The company gave an overview of operations; hope to launch with Honeywell and others to mitigate COVID spread; they have won national and international awards; plan is to move from Taiwan to NM in the next several months.

A motion to approve the request in the amount of \$126,794.08 to hire and train 6 employees was made by Mr. Duske and seconded by Mr. Serna. Motion passed.

**c) Reytek Equipment, LLC – Albuquerque**

*The company requested a total of \$24,920.00 for 5 trainees at an average wage of \$16.50 per hour. Total request includes \$1,000.00 for audit fees. This is the first time the company has applied for JTIP.*

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The company stated that historically growth was limited due to not being able to get employees in the door, they have been working with CNM over the last six months and have hired some from CNM and have generated new customers as a result of implementing a new website; they will outgrow their current location in the next couple of years and will look for a bigger facility in NM; gave an overview of their company/product.

A motion to approve the request in the amount of \$24,920.00 to hire and train 5 employees was made by Mr. Tremko and seconded by Mr. Duske. Motion passed.

**d) Systems Integration, Inc. – Albuquerque**

*The company requested a total of \$413,776.00 for 79 trainees at an average wage of \$16.13 per hour. Total request includes \$1,500.00 for audit fees. The company has been approved for JTIP on one previous occasion.*

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The company is grandfathered in to the FY20 wage scale; in December 2019, the company opened to 70-80 employees and are expanding to support contracts with TSA, etc.; have been successful with recruiting, approximately 20% is from referrals; COVID has not decreased or increased productivity, but are not seeing the same volume.

A motion to approve the request in the amount of \$413,776.00 to hire and train 79 employees was made by Mr. Tremko and seconded by Mr. Duske. Motion passed.

**e) High Plains Processing, LLC – Las Vegas**

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*The company requested a total of \$287,298.00 for 22 trainees at an average wage of \$21.39 per hour. Total request includes \$1,500.00 for audit fees. This is the first time the company has applied for JTIP.*

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The company gave an overview of what has been going on to date; stated that they have hired one person, approximately 10 are ready to start employment; are in the process of working with Arizona to bring training to NM for meat cutters; have a possible candidate for master meat cutter. The company has also been in contact with UNM agricultural contact.

A motion to approve the request in the amount of \$287,298.00 to hire and train 22 employees was made by Mr. Serna and seconded by Mr. Tremko. Motion passed.

#### **V. Approval of the Minutes**

- a. June 12, 2020 – JTIP Board Meeting, a blank in section VI. Other needed to be filled in with Mr. Tremko's name, the amended minutes was presented, a motion was made by Mr. Tremko and seconded by Mr. Duske. Motion passed.

**VI. Fiscal Update** – Mr. Gannon reviewed the fiscal report and mentioned the projects in the pipeline, there are approximately 13 projects for the August meeting. During the special legislative session, a \$1 million cut was vetoed and so we received the full allotment.

#### **VII. Other (Discussion Items)**

- a. Report on projects impacted by COVID-19 - Mr. Gannon and Ms. Prada reported on the companies that have been impacted by COVID-19 and how hiring and end dates have been amended for certain companies as a result.
- b. JTIP policy amendments were published with the NM Register on July 14, 2020
- c. Next Board Meeting - August 14, 2020; 9:00 am-12:00 pm; Virtual Meeting

#### **VIII. Adjourn**

A motion to adjourn was made by Chairman Roper and seconded by all. The motion passed and the meeting adjourned at 11:32 am.