

**JOB TRAINING INCENTIVE PROGRAM
MONTHLY BOARD MEETING**

Central New Mexico Community College
Workforce Training Center
5600 Eagle Rock Ave. NE
NW Corner of I-25 & Alameda
Albuquerque, NM

MEETING SUMMARY OF August 9, 2019

ATTENDEES:

Board Members

Mark Roper – EDD Division Director - Board Chair
Theresa Ribeiro – NM Higher Education Department
Louise Williams - NM Public Education Department
Michelle Doran – Department of Workforce Solutions
Marcos Martinez - NM Department of Workforce Solutions

Board Members Absent

Frances Bannowsky – NM Higher Education Department
Brian Tremko – Organized Labor

JTIP Staff Present

Sara Gutiérrez, Program Manager
Patrick Gannon, Marketing Coordinator
Jennifer Prada, Program Administrator

Guests

Tim Goolsby, LaSen, Inc.
Rusty Jennett, LaSen, Inc.
Amanda Cola, OpenEye Scientific Software, Inc.
Hari Muddana, OpenEye Scientific Software, Inc.

I. Introductions

The meeting convened at 9:02 am. The introduction of board and staff followed.

II. Approval of the Agenda

Mr. Martinez made a motion to approve the agenda. Ms. Williams seconded the motion. Motion passed.

III. Amendment(s)

a) OpenEye Scientific Software, Inc. – Santa Fe

The company thanked the board and discussed the need for the position. The company has a candidate that is scheduled to start next week. Suggested was that if wages are too low, may want to consider increasing.

A motion to approve the request in the amount of \$44,253.96 to hire and train 2 employee was made by Ms. Williams and seconded by Mr. Martinez. Motion passed.

IV. Proposals

a) LaSen, Inc. – Las Cruces

The company requested a total of \$132,810.00 for 7 trainees at an average wage of \$34.64 per hour. Total request includes \$1,250.00 for audit fees. The company has been approved for JTIP on one previous occasion.

The company expressed gratitude for EDD's continued support; gave updates on equipment; anticipate getting a new building by next year to be built on the land they've purchased; have had challenges hiring Mechanics due to travel requirements.

A motion to approve the request in the amount of \$132,810.00 to hire and train 7 employees was made by Ms. Williams and seconded by Mr. Martinez. Motion passed.

V. Approval of the Minutes

a. July 12, 2019 – JTIP Board Meeting

A motion to approve the minutes for the meeting on July 12, 2019 was made by Mr. Martinez and seconded by Ms. Williams. Motion passed.

VI. Fiscal Update – Ms. Gutiérrez reviewed the fiscal report and mentioned projects in the pipeline and gave a handout of the proposed timeline for discussion.

VII. Other (Discussion Items)

a. JTIP Policy Wage Requirements

JTIP staff proposed a timeline for policy amendments related to wage requirements, based on the NM Register schedule and administration's wish to align JTIP policy amendments to wage requirements with statewide minimum wage changes that will become effective in January, 2020.

The board agreed to the timeline and continued its discussion about wage data and how it might be useful during the process. JTIP staff will continue research and report out at next board meeting.

b. Next Board Meeting – September 13, 2019, 9:00 am-12:00 pm; Santa Fe, Joseph M. Montoya Building, Bid Room

VIII. Adjourn

A motion to adjourn was made by Ms. Williams and seconded by Mr. Martinez. The motion passed and the meeting adjourned at 10:20 am.