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Michelle Lujan Grisham • Governor  
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**TO:** EDD

**FROM:** Patrick Gannon, JTIP Program Manager  
Job Training Incentive Program

**SUBJECT:** Monthly Board Meeting

**DATE:** September 27, 2023

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This memo is to inform you that JTIP requests will be acted upon at the next Job Training Incentive Program's Board meeting, which is scheduled for **October 13, 2023**.

#### **JTIP Virtual Board Meeting**

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## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

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If you have not yet confirmed your attendance, please email me or if you have any questions, please call me at (505) 470-3572. In accordance with the JTIP Policy Manual; Board Requirements: "Actions of the Board will be binding only when a minimum of three board members and one designated proxy vote is present."

Thank you.

Patrick Gannon  
JTIP Program Manager