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Michelle Lujan Grisham • Governor  
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**TO:** EDD

**FROM:** Patrick Gannon, JTIP Program Manager  
Job Training Incentive Program

**SUBJECT:** Monthly Board Meeting

**DATE:** February 6, 2025

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This memo is to inform you that JTIP requests will be acted upon at the next Job Training Incentive Program's Board meeting, which is scheduled for **February 14, 2025, at 9:00 am.**

#### **JTIP Virtual Board Meeting**

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## **Microsoft Teams** [Need help?](#)

### **[Join the meeting now](#)**

Meeting ID: 236 207 468 089  
Passcode: Zp9wF7Ej

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#### **Dial in by phone**

[+1 505-312-4308,819231113#](#) United States, Albuquerque  
[Find a local number](#)  
Phone conference ID: 819 231 113#  
For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

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If you have not yet confirmed your attendance, please email me or if you have any questions, please call me at (505) 470-3572. In accordance with the JTIP Policy Manual; Board Requirements: "Actions of the Board will be binding only when a minimum of three board members and one designated proxy vote is present."

Thank you.

Patrick Gannon  
JTIP Program Manager