

**JOB TRAINING INCENTIVE PROGRAM  
MONTHLY BOARD MEETING**

**Virtual Meeting**

**MEETING SUMMARY of January 10, 2025**

**ATTENDEES:**

**Board Members**

Mark Roper, Board Chair  
Kelley Allen, OPEIU Local 251  
Karen Huladek, DWS  
Marc Duske, PED  
Kathleen Sena, HED

**Board Members Absent**

Marcos Martinez, DWS  
Monica Sandoval-Johnson

**JTIP Staff Present**

Patrick Gannon, JTIP Program Manager  
Avelina Borrego, JTIP Marketing Coordinator  
Lynette King, JTIP Program Administrator

**Guests**

Richard Valdez, People Operations Manager – Gridworks, Inc.  
Mari McDonald, Administrative Director – Paradise Power Company, Inc.  
Kyle Abraham Bi, President – Reflective Images Designs  
Stephanie Cazares, Assistant Administrator – Admiral Cable, Inc.  
Armando Macias, Production Manager – Admiral Cable, Inc.

**I. Introductions**

The meeting was called to order at 9:00 am. The introduction of the board and staff followed.

**II. Approval of the Agenda**

A motion to approve the agenda was made by Kathleen Sena and seconded by Kelley Allen. Motion passed unanimously.

### **III. Consideration of Proposals and Amendments**

#### **a) Gridworks, Inc. – (Amendment 2025-0032)**

*The company is requesting \$90,960.00 for 3 trainees and 3 interns. The training programs meet the requirements for Step-Up. Gridworks will implement a wage increase for the employees who successfully complete the training. The positions are high wage jobs and are eligible for an additional 5% reimbursement.*

A motion to approve this request was made by Marc Duske and seconded by Karen Huladek. Motion passed unanimously.

#### **b) Paradise Power Company, Inc (Step-Up)**

*The company is requesting \$16,562.00 for 9 trainees. PPC Solar has been approved for JTIP Step-Up on nine previous occasions. Over the past several years, PPC Solar has seen an increase in business and has expanded their customer base from primarily residential to commercial, utility & cooperative, and schools.*

A motion to approve this request was made by Kathleen Sena and seconded by Marc Duske. Motion passed unanimously.

#### **c) Paradise Power Company, Inc.**

*The company is requesting \$63,250.00 for 4 trainees. PPC Solar has been approved for JTIP on seven previous occasions. The positions are high wage jobs and are eligible for an additional 5% reimbursement.*

A motion to approve this request was made by Marc Duske and seconded by Kathleen Sena. Motion passed unanimously.

#### **d) Reflective Images Designs, LLC dba Reflective Jewelry**

*The company is requesting \$26,210.00 for 2 trainees. Reflective Images Design dba: Reflective Jewelry has been approved for JTIP application under new ownership on one previous occasion.*

A motion to approve this request was made by Kelley Allen and seconded by Marc Duske. Motion passed unanimously.

**e) Admiral Cable, Inc.**

*The company is requesting \$47,898.16 for 9 trainees. This is Admiral Cable's first JTIP application.*

*Admiral Cable is requesting funds for training nine employees in the following job classifications: Maintenance Trainee (4) and Production Operator (5). Hours for the position have been reduced because the minimum entry wages do not meet the requirement for full funding for the job zone.*

A motion to approve this request was made by Karen Huladek and seconded by Kelley Allen. Motion passed unanimously.

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**IV. Approval of Minutes**

- a. JTIP Board meeting minutes for January 10, 2025, set for approval - a motion was made by Kelley Allen and seconded by Marc Duske. Motion passed unanimously.

**V. Other Items**

- a. Financial/ Fiscal Update by Patrick Gannon
- b. Next Board Meeting
  - i. February 14, 2025; 9:00 am -12:00 pm; Virtual

**VI. Adjourn**

A motion to adjourn was made by Mr. Chairman. The motion passed unanimously, and the meeting adjourned at 10:11 am.